

## **Federal Ministry of Education**

### **Federal Secretariat, Phase III, Abuja**

#### **Invitation to Tender**

The Federal Ministry of Education under the 2011 Appropriation Act and ETF Special Intervention Fund is desirous to implement the following projects:

#### **1.0 ETF SPECIAL INTERVENTION PROJECTS IN FEDERAL SCIENCE EQUIPMENT CENTRE (FSEC). IJANIKIN**

The project comprises of the following:

Rehabilitation of Dilapidated Workshops; Rehabilitation of Laboratories (Chemistry, Biology, Physics, Fine/Precision Instrument, Advance Instrumentation, Audio Visual/Computer, Laying of Tiles etc) and External Electrification; Supply of Library Furniture and Books; Supply of Workshop Equipment and Tools for Fabrication and Class Practical Demonstration; Supply of Instruments for Practical Class Demonstration; Supply of Generator; and Supply of Vehicles.

#### **2.0 GOODS**

- (i) Procurement of Computers, Printers, Photocopiers and Accessories:
- (ii) Printing of Newsletter, Journals and other documents;
- (iii) Supply of Furniture items, bookshelves and office equipment;
- (iv) Supply of Buses
- (v) Supply of Digital Camera and Accessories
- (vi) Supply of Sony Radio/Cassette Recorder
- (vii) Supply of Generators (13KVA)
- (viii) ICT Infrastructure and Service provision
- (ix) Supply of Stationeries'

- (x) Electronic Capture of Files
- (xi) Motorized Revolving Shelf for registry automation
- (xii) Electronic Archiving
- (xiii) Supply of Science/Laboratory Equipment
- (xiv) Supply of Instructional Materials for Primary School Teachers
- (xv) Supply of Books
- (xvi) Supply of Technical Equipment

### **3.0 WORKS**

- (i) Development of Federal Polytechnics Alaiyede, Ogo Oluwa LGA
- (ii) Development of School of Management Studies and Accountancy Irawo, Atisbo LGA
- (iii) Establishment of Diagnostic and Assessment Centres
- (iv) Development of Aiyede Centre
- (v) Construction and Equipping of a Library at Ugwunagbo LGA
- (vi) Early Childhood Centres in Ado-Ekiti and Aramako
- (vii) Construction of Primary School, Ogbuke- Ogbaku, Mbaitolu LGA Imo State
- (viii) Construction of Renaissance School, Ugbakwa, Enugu State
- (ix) Construction of MME School, Ojiagu, Enugu State

### **4.0 TECHNICAL REQUIREMENTS**

Submitted Technical Bids should include the following

- (i) Evidence of Registration with Corporate Affairs Commission (CAC)
- (ii) Evidence from the companies' Bankers as to their Financial Capacity to (CAC)
- (iii) Evidence from the companies' Bankers as to their Financial Capacity to under the project;
- (iv) Evidence of VAT Payment
- (v) Evidence of Tax identification Number (TIN)
- (vi) Evidence of National Pension Commission Compliance
- (vii) Evidence of qualified Technical and Professional staff (Works/ETF Projects only)
- (viii) A comprehensive Company Profile to include verifiable key professional staff and evidence of Audited Accounts for the last three (3) years showing a minimum of N100 million annual turnover (Works/ETF Projects);
- (ix) Evidence of similar Jobs currently being executed
- (x) Evidence of completion of similar Jobs in the past

## **5.0 COLLECTION OF TENDER DOCUMENTS**

Tender documents are obtainable from the Office of the Director, Procurement, Room 3.15 (Podium "L"), 3rd Floor. Federal Ministry of Education, Federal Secretariat, Phase III, Shehu Shagari, Abuja on the presentation of a copy and original receipt of non-refundable Tender fee of Twenty Thousand Naira (N20,000.00) only per project for Works ETF Projects and Ten Thousand Naira (N10,000.00) only per project for Goods payable in cash to the designated Bank of the Ministry. Bank details are obtainable from the Central Pa Federal Ministry of Education, Abuja.

## **6.0 SUBMISSION OF TENDERS**

The complete Tender Documents must be submitted unconditionally in the following prescribed manner:

- (a) The Technical Requirements mandatorily sealed and boldly marked; "Technical Requirements for ----" at the topmost right-hand corner of the envelope with the name and phone number of the company boldly written at the back of the envelope;

(b) The priced Bills of Quantities of Works, will be in a separate envelope and boldly marked: “priced BOQ for —” at the topmost left-hand corner of the envelope with the name and current phone number of the company boldly written at the back of the envelope;

(c) The two envelopes (a) and (b) must be sealed in a single larger envelope and marked “Tender for ——” at the top left-hand corner of the envelop and submitted to:

**The Secretary,**

**Ministerial Tenders Board,**

**Procurement Department,**

**Federal Ministry of Education,**

**Podium ‘L’, Room 3.10,**

**Federal Secretariat, Phase III,**

**Abuja.**

#### **6.0 CLOSING OF SUBMISSIONS/OPENING OF BIDS**

Collection and submission of Tender Documents will close on Monday, 5<sup>th</sup> September, 2011 at 12:00 Noon.

All Technical Bids (envelope-a) received will be opened on Monday, 5<sup>th</sup> September, 2011 at 12:00 noon inside the Auditorium, Federal Ministry of Education, 2<sup>nd</sup> Floor, Federal Secretariat, Phase III, Abuja. The Financial Bids- (envelope-b) of only pre-qualified Consultants, who would have been notified, would be opened on Monday, 19<sup>th</sup> September, 2011 at 12:00 noon at the same venue. For more information, please contact the Secretary, Ministerial Tenders Board, and Federal Ministry of Education. Abuja.

**PLEASE NOTE:**

**2011 MDG PROJECTS**

Collection and submission of MDG Tender Documents in our earlier advertisement dated 12<sup>th</sup> July 2011 in the Federal Tenders Journal, The Daily Trust Newspaper and The Punch Newspaper of 13<sup>th</sup> July 2011 will now close on Monday, 22<sup>nd</sup> August, 2011 at 12:00 noon and be opened on the same date.

Contractors who have already collected the documents are advised to come for additional briefing on Monday, 1<sup>st</sup> August 2011 at 10:00a.m in the Federal Ministry of Education, Federal Secretariat Complex. Phase III, 3<sup>rd</sup> Floor, Room 3.15.

**Permanent Secretary,**

**Federal Ministry of Education, Abuja,**